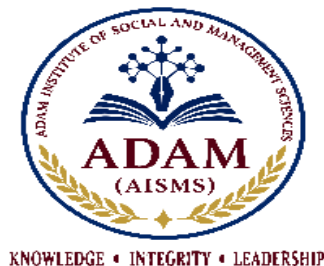


ADAM INSTITUTE OF SOCIAL AND MANAGEMENT SCIENCES (AISMS)



Admission Policy

Preamble

Education is the right of everyone. ADAM Institute of Social and Management Sciences (AISMS) encourages every person regardless of nationality, gender, and any caste, color, creed, and religion, or domicile to apply, provided they qualify for admission to the courses of studies offered at the Institute.

Policy Statement

AISMS is a not-for-profit entity that strives to provide quality education to students who are willing to receive higher education. The admission, however, is subject to fulfillment of the following conditions:

- Meeting eligibility criteria
- Passing the aptitude test and interview
- Paying off all dues including admission, tuition, and other fees and charges
- Signing an undertaking to abide by the rules, regulations, and guidelines framed by AISMS

Admission will be offered to students on the basis of merit determined by the academic record and admission test prescribed by HEC.

The eligibility conditions for each degree program are stated in the relevant section of the faculties in the Prospectus. The candidates may apply for provisional admission if they are waiting for their results in qualifying examinations for the fulfillment of eligibility.

In case of provisional admission, a specific date is given in their letters of admission or notified separately. Otherwise, their admissions will be declared void and no refund of dues already paid will be made.

In the case of foreign students, it is mandatory that they should possess a valid passport and visa. They are advised to obtain a No Objection Certificate (NOC) from the Ministry of Foreign Affairs Government of Pakistan.

Tuition and Other Fees

The complete fee structure is designed to make education affordable for students from varying socio-economic strata. Financial assistance and educational loan (Qarz-e-Hasna) are provided in the form of fee deferment to deserving students.

The details about tuition, admission, and other fees, both for local and International students, are available in the prospectus as well as on the website: www.aisms.edu.pk

Guidelines for Admission

The applicants are advised to carefully go through the contents of the admission portal and prospectus to familiarize themselves with the pattern of the admission test. They should also check all the eligibility criteria for a particular program. (Note: Marks short even by a fraction from the required percentage shall not be rounded off to the next whole number).

Rules of eligibility are followed strictly. Issue of Admit Card and appearance in admission test by a candidate does not make a candidate eligible to claim admission if he/she does not fulfill all the eligibility criteria prescribed by the institute. The Institute reserves the right to refuse admission to any individual without conveying any reason. A candidate shall not be entitled to claim admission

as a matter of right even if he/she is otherwise eligible. Furthermore, if any error/omission in the processing/verification of certificates/documents of any candidate is found by the institute, the institute has the right to cancel such admission at any stage when even such an error is discovered.

- AISMS has the right to change the Admission Test/Interview Schedule and/or venue due to any unforeseen circumstances.
- If it is discovered at any stage after admission that a candidate had made a false or incorrect statement or used fraudulent means for admission or does not fulfill the eligibility requirements, the admission shall be canceled.
- The Prospectus is available on the AISMS website.
- Candidates can also apply online for admission.
- Secondary School Certificate and Marks certificate
- H.S.C Marks Sheet or equivalent document
- Equivalence Certificate from IBCC for foreign examination; if applicable
- Incomplete applications shall not be considered.

Financial Assistance Program

Responding to its tradition as an institution having a strong social commitment, ADAM Institute of Social and Management Sciences offers a broad-based and liberal financial assistance program for meritorious as well as deserving students.

The main objective of the program is to develop and retain a talented, diversified, and vibrant body of students, capable of contributing towards the attainment of the mission of the institute.

To support the government's efforts for developing certain disciplines, priority is given under the program to the students, studying in the programs of social and management sciences. However, all the students, who demonstrate academic, sporting, or community / cultural excellence as per specific rules, or who are underprivileged, may be eligible for the scholarship award and financial assistance.